

THOMAS VERHAVE

ENTRY-LEVEL CANDIDATE

Eager to Learn & Contribute

CONTACT

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Roodepoort, Gauteng, ZA

PERSONAL STRENGTHS

Willing to learn
Reliable & punctual
Good with people
Organised
Computer literate
Strong work ethic

LANGUAGES

English — Fluent
Afrikaans — Fluent
Japanese — Basic

AVAILABILITY

Immediate start
Flexible hours

TRANSPORT

Own transport
Learner's Licence

EDUCATION

LLB (2 yrs)
North-West University

Matric
Standerton Hoërskool, 2012

References available on request

CAREER OBJECTIVE

Hard-working, dependable, and quick-learning individual seeking a first opportunity to grow within a supportive team. I bring a strong willingness to learn, a positive attitude, and a proven habit of self-improvement — having earned **20+ online certifications** in my own time. I take pride in being reliable, organised, and genuinely helpful, and I am ready to give my best from day one.

PERSONAL STRENGTHS

- **Willing to learn** — self-taught across many subjects; picks up new skills and tools quickly
- **Reliable & punctual** — strong work ethic, own transport, immediate and flexible availability
- **Good with people** — friendly, polite, strong team player and clear communicator
- **Organised** — manages tasks and time well, with attention to detail and follow-through
- **Computer literate** — confident with computers, internet, email, and office software

COURSES & CERTIFICATIONS

Completed **20+ free online certifications** through self-study — showing initiative and commitment to learning — including programmes from **Google, Cisco, and ISC2** in IT fundamentals, online safety, and digital skills. Full list available on request.

EXPERIENCE & ACTIVITIES

- **Customer service** — worked as a Sales Assistant, helping customers and recognised as a top performer
- **Self-employed projects** — took on independent work, managing my own time, clients, and commitments
- **Continuous self-study** — dedicated personal time to building new skills and earning certifications